HUMBOLDT STATE UNIVERSITY

Spring 2020



OFFICE OF RESEARCH & SPONSORED PROGRAMS

Phone: 707-826-4189 Fax: 707-826-4783 https://research.humboldt.edu/

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2020 McCrone Awards Announced!

Three distinguished faculty members have been selected as recipients of the 2020 McCrone Promising Faculty Scholars Award. Join us in congratulating Dr. James Wolgom (Department of Art), Dr. Janelle Adsit (Department of English) and Dr. Renee Byrd (Department of Sociology)! Selected for exhibiting potential in their specific field, each faculty member will receive \$1,500 to assist their program of creative activity, scholarship, or research.

The Alistair & Judith McCrone Graduate Fellowship Award went to Mox Alvarnaz, who is enrolled in the Environment & Community Graduate Program. Mox has been selected for demonstrating potential to succeed in their chosen field, and will have \$3,000 applied to their tuition for the upcoming academic year.

We look forward to presenting these awards at a reception celebrating campus researchers hosted by the HSU Sponsored Programs Foundation. The reception will take place sometime next Fall, once the campus re-opens for regular instruction. In the meantime, congratulations to all our recipients!



Newsletter



Pictured top to bottom: Dr. James Wolgom, Dr. Janelle Adsit, Dr. Renee Byrd, and Mox Alvarnaz (photo by Andrew Goff)

SPF Update: Research Continuity during COVID-19

HSU Sponsored Programs Foundation is working closely with HSU Leadership to monitor Coronavirus (COVID-19) developments. Please visit <u>SPF's Homepage</u> for specific information regarding Research Continuity as well as HSU's <u>Coronavirus (COVID-19) site</u>, which is serving as the central repository for information and updates related to HSU's preparedness, guidance and decisions related to COVID-19. Visit often, as the site is updated frequently.

Pre-Award Corner

Are you interested in obtaining grant funding?

SPF is available to assist you at each step along the way. If you are looking for funding sources, please see our resources for finding funding available on our <u>website</u>.

> Our Pre-Award Specialists

Erika Wright (707) 826-5166

Pia Gabriel (707) 826-5203

Search Funding Opportunities with Pivot!

Last fall our office purchased a software, "Pivot," to increase accessibility in searching for funding opportunities. If you have not had the opportunity yet, try logging in through your MyHumboldt Portal. When you first sign into Pivot, you will be asked to input your name. It is recommended that you use the name that you are most associated with, whether it be a shortened version of your name or a different alias entirely.

For example, if your name is Katherine Silver but regularly use the name Katy Silver, use the latter when setting up your profile in Pivot. If you are associated with multiple names, use the name that is on your department's website. This makes claiming your profile simpler.

Claiming your profile helps the Pivot system auto populate information like past publications, current job title and research interests, which aids the system in suggesting

relevant funding opportunities to you. It is encouraged that faculty claim their profiles, but anyone with an HSU ID, especially students and staff researchers, can also use the Pivot system.



Google Drive

Google Drive: A Safe Storage Option

Are you putting together a proposal that requires large data storage or a Data Management Plan? Feel free to reach out to the Information Security Office at <u>iso-staff@humboldt.edu</u> or call (707) 826-3815.

Most research data can be stored in the Google Drive, but the IT Office is happy to talk through any specific requirements your granting agency may have to help you find a compliant solution you are comfortable with. Rest assured, your data held in the Google Drive has the same (if not greater) security assurances as a local server.



The NEW Pre-Award East Wing

With the continued staff expansion and increasing grant portfolios, the Office of Research & Sponsored Programs has run out of space (literally). The ORSP office has undergone recent changes and renovations to add a new East Wing addition to our office, which now houses our Pre-Award Development Staff. Be on the lookout for an announcement about our "Open House" later this year!

Cost-Transfer Guidelines



We all know that from time to time, cost transfers will be required on SPF-related grants, contracts, and trusts. Below are some helpful tips when submitting your cost transfer requests:

- ✓ Always initiate your cost transfer request through your Post-Award Grant Analyst. Their review and initial approval of the transaction is required.
- ✓ Ensure that your cost transfer request is accompanied by approval from the project's Principal Investigator and/or another authorized project signer. This can be in the form, a memo, or simple email correspondence.
- Provide the necessary support documentation for your cost transfer request, and verify that the item is allocable and allowable to the fund it's being transferred to.
- ✓ Finally, once your Post-Award Grant Analyst has reviewed/approved the cost transfer request, the SPF Executive Director will provide the final approval before it is sent to Accounting for processing.

These recommendations will help streamline your cost transfer request submissions and save you time.

New Post-Award Grant Analyst!

HSU SPF has expanded our Post-Award team to now include a fourth Grant Analyst! Angela Turner moved to Humboldt County in August 2017 from Baton Rouge, Louisiana. Angela has a B.A. in Anthropology and a B.A. in Liberal Arts from Northwestern State University. She served as an AmeriCorps VISTA in Maine before obtaining her Master's degree in Social



Post-Award Corner

Our focus for Post-Award grants management encompasses three areas: training, monitoring, and reporting. Post-Award services provide support to your project throughout the life span of your grant.

Our Post-Award Grant Analysts

Anthony Johnson (707) 826-5164

Leslie Rodelander (707) 826-5163

Sam Caudill (707) 826-5167

Angela Turner (707) 826-5161

Anthropology from the University of Oxford. Angela was a Rotary Ambassadorial Scholar to New Zealand, where she volunteered with Amnesty International New Zealand while doing postgraduate work in International Development.

Since then, Angela has worked with non-profits throughout the United States in grant writing and grants management. Angela returns to Sponsored Programs after briefly serving as a Grant Support Coordinator in 2017. Angela enjoys travel, hiking in the redwoods, and all things dog related. Welcome to the team Angela!

Travel Quick Tip: *Effective January 1, 2020 the new mileage Reimbursement Rate is* **.575 cents per mile.** *In order to avoid delays in processing, be sure to use this new rate on all your travel reimbursement requests.*

Welcome to ideaFest 2.0

In light of the current COVID-19 situation, the 7th Annual ideaFest Symposium will now be hosted online in a variety of digital platforms. Students, staff, and faculty can still participate in the spirit of ideaFest by disseminating & sharing their research and creative activities in the following ways:



- We are extending the online registration for ideaFest 2.0 to May 1, 2020. Participants can continue to submit their project abstracts online at https://ideafest.humboldt.edu/. Presenters will have their abstracts published here.
- Registered participants will be encouraged to publish their projects/posters online at <u>Humboldt Digital Commons</u>. Then, during the week of May 4-8th, Humboldt State University will be highlighting examples of the research & creative works submitted to Humboldt Digital Commons.
- Anyone from the HSU community can also submit their academic essays or research articles for the next issue of <u>ideaFest Journal</u>, HSU's own peer-reviewed academic journal. The deadline to submit your publication proposals is December 23, 2020. For more information about *ideaFest Journal* contact Kyle Morgan at <u>kyle.morgan@humboldt.edu.</u>

This year's *ideaFest 2.0* is sponsored by the Office of Research & Sponsored Programs, Marketing & Communications, and the HSU Library in collaboration with the Colleges. We are all excited for the opportunity to support the development and dissemination of research & creative activities at Humboldt State University.

Next year, we look forward to hosting the 8th Annual ideaFest in-person to once again connect our campus community to the scholarly research, creative arts, and performances here at Humboldt State University. For information about project submissions, contact Sally Hang at <u>sally.hang@humboldt.edu</u>



CSU Student Research Competition: HSU Winners!

Twelve HSU students were chosen as the 2020 outstanding student researchers, following competitive review of their written summaries by the Planning Committee for Research, Scholarly and Creative Activities. These students will compete in the 34th Annual California State University Student Research Competition, which will be held as a virtual competition this year.

This annual statewide competition includes outstanding student researchers from all 23 CSU campuses who compete for awards in discipline-based categories. The Office of Research & Sponsored Programs is proud of these student researchers and their faculty mentors:

Michael Academia, Undergraduate in Fisheries Biology Faculty advisor: Jose Marin Jarrin, Professor in Fisheries Biology

M. Gohazrua Butler, Undergraduate in Psychology Faculty advisor: Ethan Gahtan, Professor in Psychology

Karin Chao-Bushoven, Graduate in School of Education Faculty advisor: Eric Van Duzer, Chair, School of Education

Ciara Emery, Graduate in Environment and Community Faculty advisors: Laurie Richmond, Associate Professor, Environmental Science and Management, and John Meyer, Chair, Politics

Irene Gonzalez-Herrera, Graduate in Psychology Faculty advisor: William Reynolds, Professor Emeritus in Psychology **Sarah Holden**, Undergraduate in Anthropology Faculty advisor: Mary Scoggin, Professor in Anthropology

Haley Huffaker, Elizabeth Osuna, Undergraduates in Child Development Faculty advisor: Meenal Rana, Associate Professor in Child Development

Brandon Light, Undergraduate in Biological Sciences Faculty advisor: Amy Sprowles, Chair, Biological Sciences

Erin Trent, Graduate in Biological Sciences Faculty advisor: Jianmin Zhong, Professor in Biological Sciences

Carrie Tully, Graduate, and **Cody Henrikson**, Undergraduate in Environment and Community Faculty advisor: Cutcha Risling Baldy, Chair, Native American Studies

*Results from the competition will be published in our fall newsletter. Congratulations again to these outstanding student researchers at HSU!

Going on Sabbatical? We want to know!

If you are going on sabbatical leave, whether it be for a semester or full academic year, please let us know! It is incredibly helpful to have a 'heads up' so our Pre- & Post-Award Staff can help you plan accordingly. Whether it is adding additional signers onto your current projects, or setting up an alternative timekeeper in KRONOS for your employee's payroll. We are here to make sure your grants run smoothly during any extended leaves from campus. The Provost's approval is also typically required for outside employment (overload pay) during a sabbatical leave. We can help ensure you get that approval documented in advance, and have all your ducks in row before you go!



SBDC 3rd Street: The Grand Re-Opening

HSU's Northern California Small Business Development Center (Norcal SBDC), which works with small businesses to secure loans and equity capital, officially opened its new headquarters on 3rd Street in Eureka this past February. Norcal SBDC assisted companies secure more than \$314 million in capital in 2019, the most of 62 SBDC networks in the nation.

The center is fully supported with grants and contracts. Between 2006 and 2019, the Norcal SBDC counseled nearly 45,000 small businesses, assisted in the launch of more than 3,200 businesses and helped to create more than 22,000 jobs. To read more, <u>click here!</u>

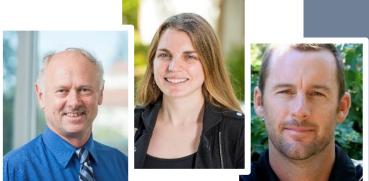


Adapted Physical Education: Project EQUIP

Grant Spotlight

Project Equip is an interdisciplinary program that provides funding for students to complete their Education Specialist Credential, as well as an Added Authorization to teach Adapted Physical Education (APE) and a Master's Degree in Kinesiology. Project Equip is designed to prepare students to instruct children with disabilities, including those with high-intensity needs in both the traditional and physical education classroom. This project is spearheaded by Dr. Chris Hopper, Dr. Jill Pawlowski, and Dr. David Adams.

Project Equip students also provides community-based programs for children and adults who experience a disability. During the Spring 2020 semester, Project Equip students ran two separate community-based programs, which include HSU Fit and Unified Special Olympic Sports on the campus of HSU. HSU Fit provides Project Equip students the opportunity to develop and implement a cooperative learning, community-based, physical activity program for children within the community who experience a disability, as well as their peers. HSU undergraduate students are invited to volunteer to assist as peer buddies and help with implementing the activities in both the gym and pool.



Left to right: Dr. Chris Hopper, Dr. Jill Pawlowski and Dr. David Adams

In addition, the HSU Unified Special Olympic Sports league was designed specifically for adults within the community, as well as the students at HSU in the unified sport league. It provides everyone involved in the league an opportunity to be

physically active through a non-competitive competition.

Finally, during the summer months, Project Equip hosts different events for community members with disabilities, which include: rock climbing, kayaking, stand-up paddle boarding, and canoeing.

These events combined with the on-campus classroom experience that each one of the Project Equip students receive during the program will allow them the opportunity to implement a wide range of lesson plans within the classroom to a diverse set of students.



Project Equip participants and Community members



Front Office Corner

Our Front Office staff acts as the first point of contact to assist faculty, staff, and students.

We strive to offer excellent customer support to direct you in whichever services you may be seeking from our office.

Our Front Office Staff

Binta Wright (707) 826-4189

Sally Hang (707) 826-4190

KRONOS: The Holiday Row – Dos and Don'ts

If you are a Category A (Full-Time) or Category B (Part-Time) SPF employee and you receive paid holiday time for Campus Holidays, you will see a pre-populated Holiday Row in your timesheet at the beginning of any pay period that has a Campus Holiday (Gold Day).

Timesheet Except	ions Calc. Detail	Calc. Summary	Counters	Summary By Day													r .
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				Notes		L.+	L.*	L.+	L.+	L+		L.+	L.*	L.+	L.4		2

Pre-populated Holiday Row Dos

- Add all worked hours *in a new row*
- Populate the Project and Job Code drop down fields with the appropriate project information for *BOTH* lines

Pre-populated Holiday Row Don'ts

- Don't delete the row!
- Don't list all hours worked AND paid holiday in the Holiday Row
- Don't change the 'Time Off' type (see example below)

Tim	nesheet	Exceptions	Calc. D	Detail	Calc. Summary	Counters	Sur	mmary By Day					
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	Project				Job Code			Time Off		Mon 16	Tue 17	Wed 18	Thu 19
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×	G05504 -	EE GO OPERATING FUN	C ~	R	225-Clerical	~	Eq	~	Eq.	8.00	8.00	8.00	8.0
								Raw	Total	8.00	8.00	8.00	8.00
								N	lotes	07	67	0	C2

Appointing Employees to Multiple Projects

HSU SPF employees have the opportunity to work on many different projects, and sometimes with different Principal Investigators at the same time. To help clarify the Appointment process, we've updated the <u>SPF Employee Multiple Projects Form: Add/Remove</u> form.

We have now added the feature to clearly "Add or Remove" your current employees to NEW projects, while at the same time removing them from old projects. We hope this updated form can better serve you when appointing your SPF employees to multiple projects.

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Uniform Guidance Updates Are Coming

For the first time since becoming effective on Dec. 26, 2014, the Office of Management and Budget (OMB) is proposing various revisions to the 2 CFR 200 Uniform Guidance – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

<u>Please note</u>: There is no firm effective date yet for implementation. HSU SPF will work to make the transition to the new guidance is as seamless as possible. According to <u>www.grfcpa.com</u> "Four strategies have been identified to maximize the value of grant funding by developing a risk-based, data-driven framework that balances compliance requirements with demonstrating successful results to the American taxpayer:

- Standardize the grants management business process and data
- Build shared IT infrastructure
- Manage risk
- Achieve program goals and objectives

In support of these strategies, the proposed revisions would update terminology, strengthen the government-wide approach to performance and risk, implement relevant statutory requirements and clarify areas of misinterpretation." Some of the proposed changes include:

- Extending the project closeout phase from 90 to 120 days
- Reduction in administrative burden by explicitly prohibiting Federal agencies from including non-binding guidance into the terms and conditions
- Prohibits using government funds to enter into contracts with entities that use certain telecommunications, i.e. Huawei and certain other foreign companies
- Adds a domestic preference to procurement "to the greatest extent possible" and flows down to Subawards and contracts

Compliance Corner

The primary objective of the HSU SPF Compliance Office is to provide information, training, and internal controls that are needed to meet the laws, rules, and policies governing sponsored research at Humboldt State University.

> Our Compliance Office

William Cook (707) 826-5162



Compliance Fun Fact:

2 CFR 200 Uniform Guidance replaced eight Federal OMB Circulars and guidance into one consolidated set. This streamlined the guidance for: institutes of higher education, hospitals, and other non-profit organizations; educational institutions; state, local, and Indian tribal governments; and non-profit organizations.

Claire Till Named 2020 Cottrell Scholar

Humboldt State University Professor Claire Till is among 25 recipients of the 2020 Cottrell Scholar Awards from the Research Corporation for Science Advancement (RCSA), America's first foundation dedicated wholly to science. The award (\$100,000) will support two aspects of Till's research: understanding iron concentrations in the ocean and tackling the opportunity gaps for students in Chemistry. To read more, <u>click here</u>!

8th Annual PI Celebration at HumBrews in Arcata

This past January, staff, faculty and student researchers mingled while enjoying drinks and appetizers at the Office of Research & Sponsored Programs Foundation's 8th Annual Principal Investigator (PI) Research Celebration.

This yearly event is put on to show our support to all the campus researchers, staff, and students who work on all facets of research conducted here at Humboldt State.

Executive Director, Kacie Flynn, began the festivities, followed by two "TedTalk" inspired presentations. The first by Mary Dingle (Education) and her program coordinator Corrina Wells. The second by recent Graduate student and part-time lecturer Gabriel Goff (Forestry and Wildland). Finally, a new tradition was started this year to recognize those PIs who have been recipients of award amounts of at least \$1 Million dollars or greater. Thank you to everyone involved and we hope to see you again next year!



















Featured Funding Opportunities

Race, Ethnicity, and Immigration

The Russell Sage Foundation program seeks research proposals on the social, economic, and political effects of the changing racial and ethnic composition of the U.S. population and ideas about

what it means to be American.



Letter of Inquiry deadline: May 21, 2020 Click here for more information

Environmental Sustainability

The goal of the Environmental Sustainability program is to promote sustainable engineered systems that support human well-being and that are also compatible with sustaining natural

(environmental) systems.



Application deadline: Continuous Click here for more information

Craft Research Fund Grants

The Craft Research Fund, a visionary program dedicated to supporting scholarly craft research in the United States. The Center annually grants to academic researchers, independent scholars, curators, and graduate students writing, revising, and reclaiming the history of craft.

Application deadline: October 1, 2020

Click here for more information

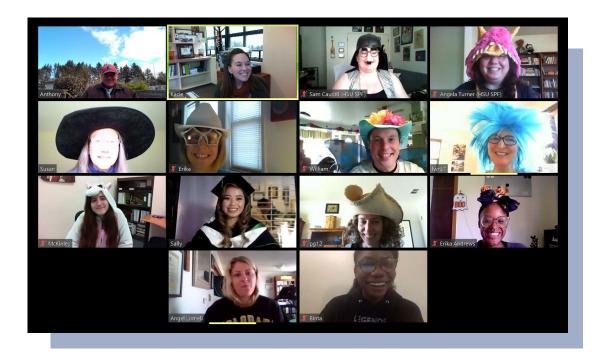
HSU Incentives Program Winners Announced

The HSU Sponsored Programs Foundation's Incentives Committee met and considered the proposals submitted by faculty to the HSU SPF Faculty Research Incentives Program 2020/2021. The SPF Incentives Committee awarded the following twelve faculty a total of \$31,295 in assigned time and \$28,000 in summer salary for a total Incentives Award of \$59,295 this academic year.

Recipients of Awards are to use their assigned time/summer salary to develop full proposals to external funding agencies or organizations that will further HSU's strategic goals and objectives.

Laurie Richmond	Envi. Sci. & Mgmt.	Fall 2020 (2 WTU)	\$4,038
👃 Kerry Byrne	Envi. Sci. & Mgmt.	Fall 2020 (2.5 WTU)	\$5,047
👃 Leena Dallasheh	History	Fall 2020 (4 WTU)	\$8,076
Harinder Singh	Business	Spring 2021 (3 WTU)	\$6,057
Nicole Hill	Art	Spring 2021 (4 WTU)	\$8,076
👃 Young Sub Kwon	Kinesiology & Recreation	Summer Salary 2020	\$4,000
👃 Laura Levy	Geology	Summer Salary 2020	\$4,000
👃 Katia Karadjova	Library	Summer Salary 2020	\$4,000
4 Catalina Cuellar-Gempeler	Biological Sciences	Summer Salary 2020	\$4,000
👃 Jianmin Zhong	Biological Sciences	Summer Salary 2020	\$4,000
👃 John Reiss	Biological Sciences	Summer Salary 2020	\$4,000
4 Ruth Saunders	Physics & Astronomy	Summer Salary 2020	\$4,000

If you were not funded this year, we want to encourage you to re-apply for the next round of Incentives! Your Pre-Award Specialist is available to provide feedback on how to make your incentives proposal more competitive. Another call for applications should be distributed in fall 2020.



The Office of Research wants to congratulate all of our PI's and their amazing Staff on their many accomplishments and notable awards this year.

We are here to remind you... You've got this! And we've got you!

Be well & be safe everyone.



1 Harpst Street, SBS 427 Phone: 707-826-4189 Fax: 707-826-4783 https://www.research.humboldt.edu/