**Week One**

**Request Training:** Mon. October 14th 10am-11am

**Expense Training:** Wed. October 16th 10am-11am

**Request Training:** Fri. October 18th  10am-11am

**Week Four**

**Expense Training:** Mon. November 4th 9am-10am

**Request Training:**  Wed. November 6th 10am-11am

**Expense Training:** Fri. November 8th 10am-11am

**Week Seven**

**Request Training:** Mon. November 25th 10am-11am

**Expense Training:** Tues. November 26th 10am-11am

**Request Training:** Wed. November 27th 10am-11am

**Week Two**

**Expense Training:** Mon. October 21st 10am-11am

**Request Training:** Wed. October 23rd 10am-11am

**Expense Training**: Fri. October 25th 10am-11am

**Week Five**

**Request Training:** Tues. November 12th 9am-10am

**Expense Training:**  Wed. November 13th 10am-11am

**Request Training:** Fri. November 15th 10am-11am

**Week Eight**

**Expense Training:** Mon. December 2nd 1pm-2pm

**Request Training:** Wed. December 4th 1pm-2pm

**Expense Training:** Thurs. December 5th 1pm-2pm

**Week Three**

**Request Training:** Mon October 28th 10am-11am

**Expense Training:** Wed. October 30th 10am-11am

**Request Training:** Fri. November 1st 10am-11am

**Week Six**

**Expense Training:** Mon. November 18th 10am-11am

**Request Training:** Wed. November 20th 10am-11am

**Expense Training:** Fri. November 22nd 10am-11am

**Week Nine**

**Request Training:** Mon. December 9th 1pm-2pm

**Expense Training:** Wed. December 11th 10am-11am

**Request Training:** Fri. December 13th 9am-10am

**Week Ten**

**Expense Training:** Mon. December 16th 1pm-2pm

**Request Training:** Wed. December 18th 10am-11am

**Expense Training:** Fri. December 20th 10am-11am

**Concur Open Lab:** January 8th-June 24thWednesdays

10am-11am