



YOU CAN REPORT IMPROPER ACTS

We are your confidential avenue for reporting improper activities by state agencies or employees. It is **your responsibility**, as a government employee, to report any type of fraud, waste, or abuse, which ultimately protects scarce state resources. It is also **your right** to be free from retaliation for doing so.

In 2024, we received **1,135 whistleblower allegations**. Some of the most commonly reported improper acts include waste of state funds, misuse of state resources, and hiring improprieties. Whistleblower complaints through our office have triggered investigations revealing **\$589 million in improper spending**, such as:

- An agency failed to conduct work required by state law despite collecting \$1.6 million dollars to perform this work.
- A supervisor failed to deposit a check for nearly \$875,000, resulting in waste and inefficiency.
- A manager's gross misconduct resulted in numerous unlawful appointments by advising paid clients on how to fraudulently obtain state jobs.
- Improper disclosure of personal information to a candidate about multiple other candidates.



HOW TO REPORT

You have three ways to report information to us confidentially:

Call the Whistleblower Hotline at: 800-952-5665

Mail information to:

Investigations California State Auditor P.O. Box 1019 Sacramento, CA 95812

Submit online to:

https://www.auditor.ca.gov/whistleblower





WE INVESTIGATE COMPLAINTS

We report substantiated allegations to the head of the employing agency. In addition, we report some of the substantiated allegations to the general public, keeping confidential the identities of the state employees involved. You can view these reports on our website at:

www.auditor.ca.gov/reports

We refer substantiated violations of law to law enforcement agencies, as appropriate.





WHAT TO REPORT

Pursuant to Government Code section 8547.2, subdivision (c), improper acts **by a state agency or employee** that should be reported to the State Auditor include:

- Violations of state or federal law, including theft, fraud, or conflict of interest;
- Noncompliance with an executive order, Rule of Court, the State Administrative Manual, or the State Contracting Manual;
- Misuse or waste of state resources, including property or employee time;
- Gross misconduct, incompetence, or inefficiency.



WHAT WE CAN'T INVESTIGATE

We do not have the authority to investigate either violations of internal department policies or procedures or local government agencies and employees.





WE PROTECT YOUR IDENTITY

If you report an impropriety, you are protected by the Whistleblower Protection Act, which:

- Requires us to protect your identity (except from law enforcement);
- Prohibits retaliation, intimidation, threats, or coercion by state employees that could interfere with your right to disclose improper governmental activities.

If you believe that you have been retaliated against for disclosing an improper governmental activity, you should report this immediately to one of the following agencies:

State and Court Employees

State Personnel Board 801 Capitol Mall, MS53 Sacramento, CA 95814

California State University Employees

Vice Chancellor of Human Resources 310 Golden Shore, Room 115 Long Beach, CA 90802

Or contact the appointed campus administrator.

University of California (UC) Employees

Contact the locally designated official for the UC facility at which you are employed. Visit www.ucop.edu for more information.

HELPFUL TIPS WHEN FILING A COMPLAINT

Prepare Before Filing

Gather your thoughts before filing a complaint and prepare yourself to answer the following questions:

- What is the improper activity?
- · Who acted improperly?
- · Where does that person work?
- How often and for how long has the activity been occurring?
- Why has it been allowed to continue?

Support What You Allege

We are unable to investigate allegations without support for your complaint. Therefore, please remember to include the following:

- Description of the evidence that proves what you are alleging.
- Names and telephone numbers of knowledgeable witnesses.
- Copies of any documents you have in your possession that support your allegation.
 (Please do not submit original documents, as they cannot be returned.)

Consider Providing Contact Information

You have a right to file a complaint **anonymously**. However, we may not be able to investigate your complaint if we cannot talk to you to confirm the information you are providing or obtain additional information. Please remember that if you identify yourself to us, **we cannot reveal your identity to anyone else without your permission**, except to appropriate law enforcement personnel who are conducting a criminal investigation.

Keep Your Complaint Confidential

We investigate complaints as confidentially as possible to protect both your identity as a whistleblower and our ability to gather information without interference. To protect the confidentiality of your complaint, we encourage you not to tell anyone that you filed a complaint with us.

REPORT IMPROPER ACTIVITY



Contact the Whistleblower Hotline by phone, web, or mail

(800) 952-5665

www.auditor.ca.gov

YOU CAN REPORT IMPROPER ACTS

Improper acts by a state agency or employee, such as:

- Violation of state or federal law.
- Noncompliance with an executive order, a Rule of Court, the State Administrative Manual, or the State Contracting Manual.
- Misuse or waste of state resources.
- Gross misconduct, incompetence, or inefficiency.

Some of the most commonly reported improper acts include waste of state funds, misuse of state resources, and hiring improprieties.

WE INVESTIGATE COMPLAINTS

The California State Auditor investigates complaints and reports the results of substantiated allegations to the head of the employing agency. In addition, the California State Auditor may report substantiated allegations to the general public, keeping confidential the identity of the employee or employees involved.

The California State Auditor does not have the authority to investigate:

- Violations of a department's internal policies or procedures.
- Local government agencies and employees.

WE PROTECT YOUR IDENTITY

The Whistleblower Protection Act requires the California State Auditor to protect your identity and prohibits retaliation, intimidation, threats, or coercion by state employees that could interfere with your right to disclose improper activities.

If you feel that you have been retaliated against for reporting an improper governmental activity, you should report this immediately to one of the following agencies:

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FRAUD. WASTE. ABUSE. BE PART OF THE SOLUTION!



HOW TO REPORT



(800) 952-5665



Investigations
California State Auditor
P.O. Box 1019
Sacramento, CA 95812



www.auditor.ca.gov/whistleblower *Note: We do not accept complaints via e-mail.*

Pursuant to California Government Code section 8548.2, each state agency shall post this notice at its state office(s) in locations where employee notices are maintained. In compliance with California Labor Code section 1102.8, if you have information regarding possible violations of state or federal statutes, rules, or regulations, or violations of fiduciary responsibility by a corporation or limited liability company to its shareholders, investors, or employees, call the California State Attorney General's Whistleblower Hotline at 1-800-952-5225.

