

Chanda Cunningham-Spence, M.A.

Manager of Academic Resources

CSU Channel Islands

Ms. Cunningham-Spence has been with California State University Channel Islands (CI) since July of 2002, and has served as the Manager of Academic Resources for the College of Arts & Sciences since 2006. In this role she is responsible for leading and coordinating a complex budgeting process working with fifteen department chairs across twenty-one academic programs. She provides rigorous modeling of financial planning, analysis and forecasting across all funds within the college and determines where efficiencies and increased transparency can be gained. As supervisor of a team of twelve staff from diverse backgrounds who work directly with the academic programs, she provides training, mentoring and coaching. She works closely with other divisions across campus to build strong working relationships, ensuring that Arts & Sciences develops and maintains good communication to better serve the students, faculty and staff. Her work as Manager of Academic Resources and previous experience in the Business and Financial Administration division has given her a wide breadth of experience across divisions and a deep understanding of how every area contributes to students' educational experiences.

Ms. Cunningham-Spence has experience in working with multi-million-dollar Title III and Title V grants addressing the needs of underrepresented minority and low-income students. She has worked closely with the Associate Vice Provost for Student Success and Community Engagement to build the infrastructure needed to support the grants as the campus grew into its Hispanic-Serving Institution status, moving from 26% Latinx in 2010 to 52% Latinx in Fall 2018.

Ms. Cunningham-Spence's many campus-wide roles enhance her experience. For example, through serving on the President's Planning and Policy Council from 2012 to 2019 she gained an in-depth understanding of how collaborative, transparent policies and procedures can benefit a campus. Four years of work on the CI Strategic Resource Planning Task Force deepened her understanding of how a campus can align the university's budget with campus strategic initiatives. Ms. Cunningham-Spence has a deep commitment to diversity and equity: this has been demonstrated in the many search committees she has chaired in the past six years, ensuring the committees were diverse in rank, gender and inclusive of under-represented groups across campus.

Ms. Cunningham-Spence is committed to sustainability in resources, processes and the environment. She is a certified LEAN Six Sigma green belt and has utilized the method to streamline processes and quantify the savings from the process improvements at CI. She received an award for Sustainability in 2009 from the Vice President for Business & Financial Affairs at CI for organizing a system to share office supplies across campus.

Ms. Cunningham-Spence earned an M.A in Educational Leadership with an emphasis in Higher Education in 2016 and a B.A. in Art with an emphasis in Art History in 2009.

Gina Pierce – Short Bio

Gina Pierce is Budget Analyst for the College of Arts, Humanities, and Social Sciences at Humboldt State University. She holds a Master's of Public Administration degree from CSU San Bernardino, as well as Bachelor's of Science in Business Administration degree from Humboldt State University. She has worked at HSU for 15 years, and advises the college dean on fiscal oversight matters regarding \$22 million operating budget spread across 20 departments and programs within the college. Gina is the President of the Board of the Academic Resources Conferences, a position held for three years, and has presented at the conference on topics of academic schedule planning and analysis, and budget tracking and reconciliation. The conference is attended by employees of the 23 California State University campuses, with 400 attendees in 2019. Gina was instrumental in creating the Schedule Planning and Analysis (SPA) database in 2014, and its success led to it becoming an ITS project that took the database and made it into a PeopleSoft component.

Some areas of campus service: SPA in Peoplesoft project; University Resources and Planning Committee 2012-2014; University Senate 2012-2014; University Executive Senate 2012-2014; Provost Council ~2011; Prioritization of Academic Programs and Services ~2011.

Prior to work at HSU, Gina held the position of Director of Business Services at Vector Health Programs, a non-profit occupational and physical therapy facility, where she was responsible for running all aspects of the business such as: hiring, evaluating, and supervising staff; development, interpretation, and implementation of policies; payroll; accounting; quarterly Medicare reporting.

Holly Martel Bio

Over the course of Holly Martel's twenty-four year career at Humboldt State University, she has served in leadership roles within Academic Affairs, Administrative Affairs, and Student Affairs. This broad experience provides her a unique vantage point, affording her a multidimensional and comprehensive understanding of campus-wide perspectives, priorities, and history. Holly received her BA in Social Science with a Minor in Criminal Justice at HSU in 1995, and a Master's in Public Administration from CSU San Bernardino in 2017. Holly was certified in Occupancy Management (Space Utilization) by the Association of College and University Housing Officers - International (ACUHO-I) in 2014. For the past two years, Holly has had the privilege of serving as the Interim Director of Academic Resources, working closely with the Academic Affairs leadership team to represent the comprehensive resource needs of the division.

Holly has actively contributed to improving campus resource allocation processes, including: providing a streamlined, transparent, and equitable division-wide lens for unit decision making regarding financial allocations, personnel management, and space utilization; coordinating the implementation of the university's first cloud-based enterprise budget system, including working directly with the software company to develop data interface strategies and to build customizations to support HSU budget and position inventory processes; contributing to the development of multi-year financial planning, strategic budgeting, enrollment forecasting, and space utilization; proactively addressing changes in funding to align expenses and operations within budget; and enhancing collaboration with various units to inform decision-making regarding resource utilization, costing, and allocation. She proudly serves the campus as an equity advocate and a formal student conduct hearing officer, and is a member of a number of critical committees such as the Integrated Assessment, Planning and Budget (IAPB), the University Space and Facilities Advisory Committee (USFAC), the Equity Arcata Police Chief Advisory Panel, the University Resource and Planning Committee (URPC), Emergency Operations Center, and the Office of Academic Affairs Leadership Team.

Holly brings a robust understanding of the CSU system and campus policies and processes. She commands a superior ability to locate, access, analyze, and translate quantitative and qualitative data to support evidence-informed decisions. Those who know her express utmost appreciation and admiration for her sanguine ability to handle with ease highly ambiguous and deadline driven tasks in the face of continually changing internal and external landscapes. Holly is the type of person that leans into her work, approaches learning with genuine curiosity and humor, and strives to contribute innovative solutions to our campus and community. She values integrity and ethical practices. Holly believes in working collaboratively with campus stakeholders to navigate the complex issues facing higher education while remaining focused on supporting student success, maintaining academic excellence, and consistently demonstrating commitment to equity.