






Research, Scholarship, and Creative Activities (RSCA) Program

♦ Quick Facts

 Deadline	 Award Amount	 Project Period	 Apply Online	 Notification
Sept 18, 2025 @ 11:59 PM	\$3,000–\$5,000	Nov 1 - Sept 30, 2026	InfoReady via Engagement Hub	Oct 30, 2025

♦ Purpose

The RSCA program supports faculty in pursuing research, scholarly, and creative activities. This one-time funding opportunity is not intended to be a recurring source of support for ongoing work.

♦ Eligibility

All Unit 3 members (Faculty, Librarians, Coaches, Counselors)

♦ Examples of Eligible Activities

- Research studies and pilot projects
- Writing (articles, textbooks, monographs)
- Conference travel and archive visits
- Creative works (recitals, performances, exhibitions)
- Professional development workshops
- Participant incentives and preliminary data collection

♦ Priority

- Applicants that have not received RSCA funding in the last 3 years
- Probationary, tenure-track faculty at critical career stages

♦ Restrictions

- Funds may **not** be used for release time or overload pay
- Funds must be spent by **Sept 30, 2026** or may be forfeited

♦ Proposal Details

- Must submit as a sole Principal Investigator
- Total funding per project: \$3,000–\$5,000
- Submit via InfoReady Portal through the [Engagement Hub](#)
- There is a total of \$48,445.67 allocated for RSCA in this fiscal year
- Deadline: **Sept 18, 2025**

♦ Primary Application Components

- Proposal abstract
- Expected major goals and outcomes
- Budget breakdown

♦ Reporting Requirements

Awardees must submit brief progress updates at 6 months, 12 months, and 18 months

⚠ *Failure to report may disqualify future RSCA eligibility*

♦ Selection Process

The Planning Committee for Research, Scholarship & Creative Activities reviews applications according to the criteria below. The committee is comprised of one faculty delegate from each college, and one librarian.

♦ Review Criteria (Max 50 Points)

Category	Points
Project Significance (for University, community, PI's career, etc)	20
Future Potential (grants, publications, future programming)	15
Proposal Quality & Cost Justification	10
Student Involvement (*paying students is encouraged*)	5

♦ Contact

Erika Wright - Research Development Lead

✉ Erika.Wright@humboldt.edu | ☎ 707-826-5166

♦ Common Proposal Pitfalls

- Not clearly and convincingly addressing each of the review criteria (eg. how students will directly benefit from the proposed work, be specific about roles, learning outcomes, and impact on students' academic or professional development.)
- Significance of the project is not compelling or impactful. Address everything that is relevant (eg. How the project will benefit: your career, your department and/or college, the university, students, the broader community, your field, society at large)
- Costs are not clearly described where applicable
- Project activities fall outside of the allowable start and end date
- See this video for more: [How to Write a Winning RSCA Proposal](#)